



**\$750 PER FAMILY EMS Tuition Credit  
Referral Program:  
For New Students for 2025-26 in Grades 6-12**

<b>EMS Family Information</b>			
EMS Family Name:			
Home Phone:		Mobile Phone:	
Email:			
Brief description of your relationship with this family:			
<b>Referred Family Information</b>			
Parent(s) Full Name:			
Prospective Student Full Name:			Current Grade:
Sibling:	Grade:	Sibling:	Grade:
Physical Address:			
Home Phone:		Mobile:	
Email 1:		Email 2:	
<p>Tuition Credit Rules:</p> <ol style="list-style-type: none"> <li>1. This page of the referral form must be submitted to Diego Torres, Admissions Counselor, BEFORE the new family has contacted the Admissions Office to inquire. We will confirm receipt and will let you know if the family is already in our database, making the lead ineligible for a referral credit.</li> <li>2. A \$750 per family tuition credit may be awarded to the referring and the referred EMS family for a student who enrolls next year in grades 6-12. Enrollment includes completing the admissions process, receiving an offer of admission, completing the enrollment process, and then attending EMS as a new student for the school year. Credit will be added to the referring EMS family's tuition account during the first quarter of the school year.</li> <li>3. Only one tuition credit will be awarded per new FAMILY regardless of how many students in the family enroll and attend EMS.</li> <li>4. EMS reserves the right to adjust the tuition credit amount based on the referring family and the referred family's ability to pay tuition. EMS reserves the right to offer this credit for only specific school year(s). EMS reserves the right to offer the referring parent a tuition credit based on specific entry grade(s) of the referred student(s) and to offer the credit only for certain applicable grade levels in order to grow enrollment of a certain school division(s). EMS employees are not eligible for this incentive.</li> </ol>			

Received by: \_\_\_\_\_ Admissions Counselor      Date: \_\_\_\_\_  
 Approved by: \_\_\_\_\_ Business Office Rep      Date: \_\_\_\_\_



## **\$750 PER FAMILY EMS Tuition Credit Referral Program: For New Students for 2025-26 in Grades 6-12**

We appreciate when our families share their positive school experiences with families who are unfamiliar with EMS. The stories that parents share with others about their students' school life are the best form of advertising! To reward families who help us build and maintain a healthy school enrollment, we are pleased to announce that the **Tuition Credit Referral program will continue for the upcoming school year for grades 6-12.**

Below is an explanation of how our Tuition Credit Referral program works:

1. Please share your positive school experiences with other families in our community.
2. Think of families you know who might be a good fit for EMS as well as students you would like to see in your student's class. Once you provide their names and contact information to our Admissions department, we will follow up with parents.
3. As you think of families to refer, complete the Tuition Credit Referral form (other side) and return it to Diego Torres by email at [torresd@easternmennonite.org](mailto:torresd@easternmennonite.org) or have your student bring the form to the Front Office. ***Please note: make sure the referral form is turned in BEFORE the interested family contacts EMS.***
4. We will confirm receipt of your form and will notify you if the family you have referred does not have a record in our database, making you eligible for a referral fee! If the family and student have a record in our system, they will not be considered a new lead nor a referral under this program.
5. We encourage you to invite your referred families to visit! Our website has dates for Family Visit Days plus other ways to tour campus. Direct them to the Admissions/Visit page.
6. Our Admissions department will stay in contact with your referral family throughout the year and do our best to recruit them to our school.
7. In the fall, we will inform you if the student you referred applies, is admitted, enrolls, and attends EMS.
8. Once the student has attended classes at EMS for a month, you may receive a one-time \$750 tuition credit on your tuition statement. This credit is usually posted to your FACTS account in September or October.
9. You may refer as many students for grades 6-12 as you wish. **Please note that only one tuition credit will be awarded per new FAMILY, even if multiple siblings enroll as a result of your referral.**
10. Eligible referrals must enroll within the upcoming school year for this program to apply.

We are happy to answer any questions you may have about this program. When in doubt, please ask! Contact Diego Torres at [torresd@easternmennonite.org](mailto:torresd@easternmennonite.org) or 540-236-6021.

Thank you for choosing EMS for YOUR family! We are grateful for your support and for your efforts to create a vibrant EMS learning community.